



**REGULAR MEETING OF THE COMMON COUNCIL
MIDDLETOWN CONNECTICUT
OCTOBER 5, 2015**

The Regular meeting Questions to Directors of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building on Monday, October 5, 2015 at 7 p.m.

Present

Mayor Daniel T. Drew, Corporation Counsel Daniel B. Ryan, Councilman Thomas J. Serra, Councilwoman Mary A. Bartolotta, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; Common Council Clerk Marie O. Norwood.

Also Present

Fifteen members of the public.

1. Mayor calls meeting to order at 7 p.m.

A. (Pledge of Allegiance)

The Mayor calls the meeting to order at 7:01 p.m. and leads the public in the Pledge of Allegiance.

B. (Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)

The Chair declares the call a legal call and the meeting a legal meeting.

2. Accept/Amend the Agenda.

Councilman Thomas J. Serra reads and moves for approval amending the agenda by substituting Mayor's Appointments, agenda item 12. Councilman Sebastian N. Giuliano seconds the motion. The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; 0 nay votes by no one and 1 absent by Councilwoman Mary A. Bartolotta. The Chair states the matter carried with 11 affirmative votes, 0 in opposition and 1 absent.

3. Presentations
(None)

4. Mayor requests motion to approve minutes of:

(Approved)

The minutes having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council member, the reading of the same having been dispensed with, the Chair requests a motion to approve the minutes. Councilman Thomas J. Serra reads and moves for approval the minutes of the regular meeting of August 3, 2015 at 7 p.m.; September 8, 2015 at 7 p.m.; Special Meetings of August 24, 2015 at 7 p.m.; September 2, 2015 at 6 p.m.; and September 8, 2015 at 6 p.m.. Councilman Sebastian N. Giuliano seconds the motion.

- A. Regular Meeting of August 3 ,2015 at 7 p.m.;
Minutes
- B. Regular Meeting of September 8, 2015 at 7 p.m.;
Minutes
- C. Special Meeting of August 24, 2015 at 7 p.m.;
Minutes
- D. Special Meeting of September 2, 2015 at 6 p.m.;
Minutes
- E. Special Meeting of September 8, 2015 at 6 p.m.
Minutes

The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; 0 nay votes by no one and 1 absent by Councilwoman Mary A. Bartolotta. The Chair states the matter carried with 11 affirmative votes, 0 in opposition and 1 absent (Councilwoman Bartolotta).

5. Public Hearing on Agenda Items Opens.

The chair opens the public hearing on agenda items at 7:05 p.m.

Noted for the Record

Councilwoman Bartolotta takes her seat in the chamber at 7:06 p.m.

Anthony Moran asks the Council to approve the appropriation request for another Animal Control Officer. As a former Vo-Ag student and animal lover, the job of the Animal control officer is hard and he can't believe the Chief is sending out officers to do the job when they have AOC who is certified. He asks the Council to approve this.

6. Public Hearing on Agenda Items Closes.

The chair closes the public hearing at 7:06 p.m.

7. **Mayor requests Council Clerk to read appropriation and bond ordinance requests and the Certificate of Director of Finance.**



CITY OF MIDDLETOWN

MAYOR'S OFFICE
MUNICIPAL BUILDING

NOTICE OF PUBLIC HEARING

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on **MONDAY, October 5, 2015 at 7 p.m.** to consider and act upon the following:

- A. Police Dept. \$45,340, Account No. 1000-18000-51110-0182, Animal: Salaries & Wages FT PERM, General Fund.
- B. Fire Dept. \$33,138.46, Account No. 2010-50000-51971-0500, Fills Ins, Fire Fund Balance.
- C. Russell Library \$38,500, Account 1000-07000-51110, Salary Russell Library Director, General Fund.

Any and all persons interested may appear and be heard.

ATTEST:


MAYOR DANIEL T. DREW
Mayor

Dated at Middletown, Connecticut, 25th day of September, 2015.

The Council Chamber is wheelchair accessible. If you require special accommodations for any meeting, please call the (860) 638-4812 (TDD/TTY) or the Town Clerk's Office at (860) 638-4910 at least ten days prior to the scheduled meeting.

MEMORANDUM

TO: His Honor, Mayor Daniel T. Drew and
Members of the Common Council

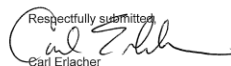
FROM: Finance Department

DATE: October 5, 2015

RE: Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting on October 5, 2015 are available as follows:

General Fund	\$83,840.00
Fire Fund	\$33,138.46

Respectfully submitted,

Carl Erlacher
Director of Finance &
Revenue Services



A. Police Dept. \$45,340, Account No. 1000-18000-51110-0182, Animal: Salaries & Wages FT PERM, General Fund. (Approved)

Councilman Robert P. Santangelo reads and moves for approval the Police Dept. request for \$45,340, Account No. 1000-18000-51110-0182, Animal: Salaries & Wages FT PERM, General Fund. Councilman James Streeto seconds the motion.

Councilman Serra states it was passed by Finance and Government with the caveat it would go to the General Counsel Commission to review the job description and that the pay scales are proper. The Finance Committee said yes to the dollars but not to hire until that is done. Go through the process. Councilman Santangelo states he attended a meeting that this went through General Counsel and missed Finance one month. It has been vetted two or three times by Public Safety. It is his understanding that it has been through General Counsel once. Is there a reason that it has to go back; there are no changes to the job descriptions or salary scale.

Councilwoman Bartolotta states when it first came to General Counsel it was asking for a Supervisor and then the question was how many are needed and they were asked to go through Finance and Government. They went to Finance and Government to fund them and then needed to do a supervisor's job description which then gives us a full picture for these new positions. I told the Chief to come back when he had a new job description. These dollars do not include benefits. There is a transition stage that has not been addressed.

Councilman Santangelo thanks the Councilwoman for clearing this up. What he is hearing is that it is not for the two, but one and a half. It comes out to two positions which there is no change for job description and salary. What I hear you saying is that the current ACO will become a supervisor. Councilwoman Bartolotta responds yes; they do need one especially with requesting two full time positions. What is left out of this is the benefits for the two full time; the half time person does not receive benefits. There is much to look at. They have to look at the salary for supervisor and benefits and what the details of the new position will be; right now it is led by a sergeant. There is a larger financial picture to look at and that has not been addressed.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

B. Fire Dept. \$33,138.46, Account No. 2010-50000-51971-0500, Fills Ins, Fire Fund Balance. (Approved)

Councilwoman Hope P. Kasper reads and moves for approval the Fire Dept. request for \$33,138.46, Account No. 2010-50000-51971-0500, Fills Ins, Fire Fund Balance.. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

C. Russell Library \$38,500, Account 1000-07000-51110, Salary Russell Library Director, General Fund. (Approved)

Councilman Thomas J. Serra reads and moves for approval The Russell Library request \$38,500, Account 1000-07000-51110, Salary Russell Library Director, General Fund.

Point of information

Councilman Serra this is similar to the ACO's; the Finance Committee supported this however, as a courtesy it needs to go to the General Counsel Commission as well relative to the job description. Councilwoman Kasper states they will be withholding the Deputy Director position at the Library and repaying the amount of money we are appropriating tonight.

Councilwoman Hope P. Kasper seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

8. Old Business.

(None)

9. Department, Committee, Commission Reports and Grant Confirmation Approval.

**A. City Clerk's Certificate
(Approved)**



*City of Middletown
City & Town Clerk's Office
245 deKoven Drive
Middletown, CT 06457*

Certification

I, Linda Bettencourt, City and Town Clerk of the City of Middletown and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council on September 8, 2015 at 7:00 p.m. and the special meetings on September 2, 2015 at 6:00 p.m. and September 8, 2015 at 6:00 p.m., have been advertised in the local newspaper.

Dated at Middletown, Connecticut, this 2nd day of October, 2015.

Attest:

Linda Bettencourt
Linda Bettencourt
City & Town Clerk



◆ Phone (860) 638-4910 ◆ Fax (860) 638-1910 ◆ TDD (860) 638-4812

B. Monthly Reports:

Finance Department - Transfer Report to September 29, 2015

(Approved)

Transfers of Funds - Operating Budget Accounts					
From 8/28/15			To 9/29/16		
FY 2015-2016					
Date	Department	Budget Item	From Account No.	To Account No.	Amount
09/08/15	Empl Benefits	Unused Vacation Pay	1000-28000-51970		(7,000.00)
		Unused Sick Pay		100028000-51960	7,000.00
09/11/15	IT	Consultant Services	1000-03500-55180		(3,950.00)
		Salaries & Wages, PT Perm		1000-03500-51215	3,950.00
09/22/15	PW/Recycling	Contractual Services	1000-22000-55185-0222		(2,500.00)
	PW/Highway	Contractual Services		1000-22000-55185-0226	2,500.00
09/23/15	Fire	Major Facility Repairs	2040-50300-79533-x-x-2015		(2,500.00)
		Computer & Technology Upgrades		2040-50300-79669-x-x-2016	2,500.00
					0.00

C. Grant Confirmation and Approval - Board of Education, Various Grants (Approved)

CITY OF MIDDLETOWN
MUNICIPAL BUILDING
MIDDLETOWN, CONNECTICUT 06457

**REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL
OF THE FOLLOWING GRANT**

Grant Number: <input type="text" value="234"/>	Date of Request: <input type="text" value="9/18/2015"/>
Name of Grant: <input type="text" value="as listed below"/>	
Amount Requested: <input type="text" value="\$1,672,570.67"/>	Code: <input type="text" value="2450-33000-59405-X-03025"/>
Grant Period: From: <input type="text" value="7/1/2015"/> To: <input type="text" value="6/30/2016"/>	Rev Code: <input type="text" value="2450-33000-43480-X-X"/>
Type of Grant: <input type="text"/>	Amount Loaned from General Fund: \$89,996.18
Department Administering Grant: <input type="text" value="Middletown Board of Education"/>	

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

2019 - ADED Program Improvement Project \$190,000.00; 2021- ADED - PIP Eng Lit Acquis \$35,000.00; 2048 -MacDonough Fresh Fruits \$1,430.00; 2312 - Primary Mental Health Pgm \$17,000.00; 2366 - YSB- Enhancement \$7,396.00; 2371- Even Start Family Literacy Pgm \$148,437.00; 2378- ADED - COOP Eligible Entity \$7,918.00; 2392 - School Readiness Grant - Snow School \$270,000.00; 2407 - Youth Services Bureau \$30,031.00; 2417 - Out of Town Magnet School Transportation \$172,900.00; 2715 - CYSA - LIST \$17,000.00; 2738 - Safe Schools/Healthy Students \$457,532.00; 2742 - JRB Support \$36,495.00; 2763 - Tri-Town Collaborative Out of Schl Youth \$4,000.00; 2799 - Food Services \$103,176.77; 2723 - Universal Service Fund \$85,996.18; 2732 - Swaim Strings Pgm \$1,480.00; 8001 - Retirees/Cobra Insurance \$48,031.52; 8003 - Workers Comp \$3,503.80; 8004 - PreSchool Program Fees \$6,405.80; 8008 - Maintenance/Rentals \$3,236.00; 8021 - Student Guardian Bus Camera \$2,880.00; 8033 - ADED Receipts \$402.50; 8034 - ADED - Enrichment \$20,000.00; 8035 - ADED - Other Receipts \$1,670.00; 8093 - Fingerprinting Receipts \$649.00. Total Special Programs through 8/19/15 \$4,567,870.67 ADDITIONS \$1,672,570.67 Total Special Programs through 09/18/15 \$6,240,441.34.

Signature:

Requested by:

Status:

Status Date:

- D. Grant Confirmation and Approval - Planning, Cons. & Dev - CDC Engaging Community to Increase Recreational Opportunities (Approved)**

CITY OF MIDDLETOWN MUNICIPAL BUILDING MIDDLETOWN, CONNECTICUT 06457			
REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL OF THE FOLLOWING GRANT			
Grant Number:	233	Date of Request:	9/14/2015
Name of Grant:	CDC Emgaging Community to Increase Recreational Opportunities		
Amount Requested:	\$143,970.00	Code:	3115-1400-59200-X-X-2016-X <i>SWP</i>
Grant Period: From:	9/30/2015	To:	9/29/2016
		Rev Code	3115-1400-43242-X-X-2016-X
Type of Grant:	Federal	Amount Loaned from General Fund:	\$143,790.00
Department Administering Grant:	Planning, Conservation and Development		

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

This is a planning grant from the Center for Disease Control to help reach out to the community and plan for reuse of brownfields in and around the downtown, including the riverfront, to be used for recreational opportunities.

Signature:

Requested by: Michiel Wackers

Status:

Status Date:

Councilman Thomas J. Serra reads and moves for approval Department, Committee, Commission Reports and Grant Confirmation Approval agenda items 9A, 9B, 9C, and 9D. Councilman James Streeto seconds the motion.

Councilman Daley states it is important to note the Grant for PCD is about a \$143,000 grant from the U.S. Centers for Disease Control for brownfields, especially to improve public health and provide opportunities for public recreation. There were seven grants awarded throughout the country and Middletown competed and was one of seven states' municipalities to receive a grant. It will examine at least 70 known brownfields along the riverfront and downtown and will hopefully it leads to development of public recreation areas and other improvements to brownfield areas to benefit economic development. He commends the staff for seeking and winning this grant. Part of the grant is to ensure public involvement and engagement and there will be opportunities for community input to what will happen with the brownfields. The Chair states they are proud of this, being one of seven grants given. He appreciates your comments.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

10. **Payment of all City bills when properly approved.**

Councilman Thomas J. Serra reads and moves for approval Payment of all City bills when properly approved. Councilwoman Deborah A. Kleckowski seconds the motion. The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Mary A. Bartolotta, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski,

Councilwoman Sandra Russo Driska; 1 nay votes by Councilman David Bauer and 0 absent by no one. The Chair states the matter carried with 11 affirmative votes, 1 in opposition and 0 absent.

11. Resolutions, Ordinances, etc.

- A. Approving a loan from the General Fund to the Board of Education in an amount not to exceed \$200,000 for the 2015-16 School year pending receipt of State Grant Funds from the State Department of Mental Health and Addiction Services.**

Resolution No. 103-15

**File Name boempscityresoltuionsafeschools
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a loan from the general fund to the Board of Education Department in the amount of \$200,000 for the 2015-2016 school year is hereby requested, pending receipt of this sum from the State of Connecticut Department of Mental Health and Addiction Services with said loan to be paid back upon receipt of State Grant Funds for the 2015-2016 school year.

Fiscal Impact: There is none; any money loaned will be repaid upon receipt of grant funds

Councilman Grady L. Faulkner, Jr. reads and moves for approval a loan from the General Fund to the Board of Education in an amount not to exceed \$200,000 for the 2015-16 School year pending receipt of State Grant Funds from the State Department of Mental Health and Addiction Services. Councilwoman Hope P. Kasper seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- B. Approving a 30 day advance of sick leave for Kathleen Tarpey, School Secretary II.**

Resolution No. 104-15

**File Name GccsickadvanceKTarpeyOct2015
(Approved)**

Whereas, Kathleen Tarpey is currently a School Secretary II who has been employed with the City of Middletown since June 1997; and

Whereas, Kathleen Tarpey has been out of work due to illness and she has exhausted all of her accrued sick and vacation time, and she had previously been granted a sick time advance by the Mayor; Now therefore

Be it resolved by the Common Council of the City of Middletown:
That Kathleen Tarpey shall be granted a 30-day advanced sick leave.

Councilwoman Mary A. Bartolotta reads and moves for approval a 30 day advance of sick leave for Kathleen Tarpey, School Secretary II.. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- C. Approving amending the position of Administrative Assistant for Central Office Technology & Special Projects, Local #466, Grade 8 to Administrative Assistant for Technology & Special Projects with no change to salary.**

Resolution No. 105-15

**File Name GCCAdminAsstTechnologySpecial Project Oct
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN, that the position of Administrative Assistant for Central Office Technology & Special Projects, Maximus Salary Grade 8 (\$19.63 - \$29.06), Local #466, AFSCME is hereby revised to Administrative Assistant for Technology & Special Projects with corresponding job description revisions and no change in salary, is hereby approved and shall become effective upon adoption.

Fiscal Impact: None –there is no change in salary and position is assigned to the Board of Education.

Position Description

Title: Administrative Assistant for
 Central Office Technology
 & Special Projects

Department: Board of Education

Date: January 2008

Revised: September 2015

Grade 8 Local 466, 35
hours

Purpose of Position

The purpose of this position is to perform complex and confidential administrative and secretarial functions in support of Central Office and the Middletown Board of Education.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Develop and maintain the websites for the Middletown Board of Education. To perform administrative management of the website, including user, banner, and module management as well as structural/visual upgrades as necessary.
- Manage the advanced/integrated online calendars as well as posting the district calendar information (PDF Format). Adds users to Active Directory and the school website. Posts new information on line.
- Assist prepare and track eRate/Universal Service Fund applications and contracts.
- Support the Data Manager with student data relevant to state reports as may be updated from time to time. Modify district databases based on state requirements.
- Support a core group of staff with accessing and using technology.
- Assist with the preparation of the Educational Technology Budget.
- Assist with the preparation and format of the District budget for the Superintendent of Schools.
- To ~~Assist the Central Office~~ with copying, organizing and communicating. May provide secretarial services to assigned boards or commissions. Responsible for all clerical tasks related to MHS Goes to the Hartford Symphony.
- Support the Student Data Manager with projects/tasks such as the ED166 discipline reporting database, the online student data portal, Rediker, GradeQuick, online elementary report cards, Blue Ribbon and other various tasks. Support data manager with MS Excel and MS Access queries and reports.
- Formats and edit/proof educational technology documentation, including district technology plan, teacher's technology toolkit, statistical reports, and other publications.
- Sets up laptop/LCD projector combination for presentations by Central Office and technology department or others as requested.
- Assists in the preparation of reports and data analysis – Annual Report, Suspension Report and publication of district public relations information.
- To assist Board of Education with all tasks concerning policies, regulations, bylaws and forms including updating of Student Handbooks.
- Observes strict confidentiality in maintaining restricted records and files.
- To assume other related duties as may be required by the Superintendent of Schools.

Minimum Training and Experience Required to Perform Essential Job Functions

Associates Degree or equivalent with vocational/technical training in Secretarial Science or a related field with three years of related secretarial/administrative experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid-level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as financial statements, technical operating manuals, mail, purchase orders, lists, documents, directories, ordinances, statutes, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with Supervisor and all department personnel, other City departments, vendors and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Councilwoman Mary A. Bartolotta reads and moves for approval amending the position of Administrative Assistant for Central Office Technology & Special Projects, Local #466, Grade 8 to Administrative Assistant for Technology & Special Projects with no change to salary.. Councilman Robert P. Santangelo seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 ay votes. The chair states the matter passes unanimously with 12 affirmative votes.

- D. Approving filing an application for State financial assistance not to exceed \$500,000 for the project for 319-339 Main Street with the Connecticut Department of Economic and Community Development and other documents as required and authorizing the Mayor to sign as the City's representative; the City has adopted the nondiscrimination agreements and warranties provided in subsection (a)(1) of the General Statutes sections 4a-60 and 4a-60a, as amended by Public Acts 07-142 and 07-245.**

Resolution No. 106-15

**File Name PCD_339MainSt_DECDBrownfieldgrant
(Approved)**

WHEREAS, pursuant to C.G.S. Chapter 588gg, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the City of Middletown make an application to the State for \$500,000 in order to undertake a project for 319-339 Main Street and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by C.G.S. Chapter 588gg.

2. That the filing of an application for State financial assistance by the City of Middletown in an amount not to exceed \$500,000 is hereby approved and that Mayor Daniel Drew is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the City of Middletown.

3. That it adopts or has adopted as its policy to support the following nondiscrimination agreements and warranties provided in subsection (a)(1) of Connecticut General Statutes sections 4a-60 and 4a-60a, respectively, as amended by Public Acts 07-142 and 07-245, and for which purposes the "contractor" is The City of Middletown and "contract" is said Assistance Agreement:

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved.

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the state of Connecticut, and that employees are treated when employed without regard to their sexual orientation.

FINANCIAL IMPACT – The grant is for \$500,000 to assess and clean-up of 319-339 Main Street as part of a rehabilitation project.

Councilman Gerald E. Daley reads and moves for approval filing an application for State financial assistance not to exceed \$500,000 for the project for 319-339 Main Street (the old Bob's Store) with the Connecticut Department of Economic and Community Development and other documents as required and authorizing the Mayor to sign as the City's representative; the City has adopted the nondiscrimination agreements and warranties provided in subsection (a)(1) of the General Statutes sections 4a-60 and 4a-60a, as amended by Public Acts 07-142 and 07-245. Councilman Grady L. Faulkner, Jr. seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

E. Approving authorizing the Mayor to sign an application with the State of Connecticut in the amount of \$12,500 from the Local Capital Improvement Program for replacement of the computer controls to the HVAC System at the Police Department; and approving creating a new Capital Improvement Line entitled Police Department HVAC Control Replacement in the amount of \$12,500.

Resolution No. 107-15

File Name pdlociphvacallertoncontrols

(Approved)

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WHEREAS, the Police Department's current digital controls throughout the building are manufactured by Alerton EMS; and

WHEREAS, the current computer system controlling these digital components was installed and is operated by Honeywell EBI; and

WHEREAS, having two manufacturers maintaining the same system has caused the department difficulty as well as additional expense when malfunctions have occurred due to the need to contact two vendors; and

WHEREAS, Celtic Energy completed a study that recommended replacing the Honeywell EBI computer controls with a new Alerton EMS system; and

WHEREAS, having one vendor/manufacturer controlling the computer controls and the digital controls will allow proper programming and quicker diagnoses when problems occur resulting in improved efficiency and cost savings; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel Drew be authorized to sign an application to the State of Connecticut for \$12,500 from the Local Capital Improvement Program (LoCIP) for replacement of the computer controls to the HVAC system; and

BE IT FURTHER RESOLVED: That a new Capital Improvement line item, Police Department HVAC Control Replacement, in the amount of \$12,500 be approved.

FINANCIAL IMPACT STATEMENT: Beyond the initial outlay of funds, the computer control replacement should improve efficiency resulting in energy cost savings. Additionally, repair/labor cost savings should be realized by reducing the need to call two vendors to one when problems arise.

Councilman Robert P. Santangelo reads and moves for approval authorizing the Mayor to sign an application with the State of Connecticut in the amount of \$12,500 from the Local Capital Improvement Program for replacement of the computer controls to the HVAC System at the Police Department; and approving creating a new Capital Improvement Line entitled Police Department HVAC Control Replacement in the amount of \$12,500. Councilman Carl R. Chisem seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- F. Approving authorizing the Mayor to sign an application with the State of Connecticut for \$24,600 from the Local Capital Improvement Program for the replacement/addition on chilled water pumps and installation of a thermal expansion tank at the Middletown Police Department; and approving creating a new Capital Improvement Line entitled Police Department HVAC Chiller Pumps in the amount of \$24,600.**

Resolution No. 108-15

File Name pdlolciphvacwaterpumps

(Approved)

WHEREAS, the Police Department's original building plans called for two chilled water pumps and a commercial thermal expansion tank; and

WHEREAS, during construction one of the chilled water pumps was left out and a residential/underrated thermal expansion tank was installed; and

WHEREAS, an extreme load is placed on the current chilled water system due to the constant demand by the restaurant demonstrated by the pump to run non-stop for 15 years; and

WHEREAS, replacement of the current chilled water pump, as well as installing a second chilled water pump and commercial thermal expansion tank will allow the building to meet code requirements and realize energy savings/efficiency; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel Drew be authorized to sign an application to the State of Connecticut for \$24,600 from the Local Capital Improvement Program (LoCIP) for replacement/addition on chilled water pumps and the installation of a thermal expansion tank for the Middletown Police Department; and

BE IT FURTHER RESOLVED: That a new line item, Police Department HVAC Chiller Pumps, in the amount of \$24,600 be approved.

FINANCIAL IMPACT STATEMENT: Beyond the initial outlay of funds, it is expected that the addition and replacement of these pumps/tanks will realize energy cost savings as the efficiency improves.

Councilwoman Hope P. Kasper reads and moves for approval authorizing the Mayor to sign an application with the State of Connecticut for \$24,600 from the Local Capital Improvement Program for the replacement/addition on chilled water pumps and installation of a thermal expansion tank at the Middletown Police Department; and approving creating a new Capital Improvement Line entitled Police Department HVAC Chiller Pumps in the amount of \$24,600. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- G. Approving authorizing the Mayor to sign and submit an application with the State of Connecticut in the amount of \$30,000 from the Local Capital Improvement Program for improvements for safety and security at the South Green; and approving creating a new Capital Improvement line entitled South Green Improvements in the amount of \$30,000.**

Resolution No. 109-15

File Name pwlocipsouthgreenimprovements
(Approved)

WHEREAS, the South Green is in need of improvements to improve safety and security; and

WHEREAS, LED lighting units are planned that will provide more efficient lighting and illuminate walkways; and

WHEREAS, a sound system throughout the park will be used to broadcast speakers as well as music during special events; and

WHEREAS, the installation of security cameras will further address safety and vandalism concerns.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel T. Drew be authorized to sign and submit an application to the State of Connecticut for a grant from the Local Capital Improvement Program (LoCIP) for improvements to the South Green in the amount of \$30,000; and

BE IT FURTHER RESOLVED: That a new Capital Improvement line item entitled South Green Improvements in the amount of \$30,000 be established.

Councilman James Streeto reads and moves for approval authorizing the Mayor to sign and submit an application with the State of Connecticut in the amount of \$30,000 from the Local Capital Improvement Program for improvements for safety and security at the South Green; and approving creating a new Capital Improvement line entitled South Green Improvements in the amount of \$30,000. Councilman Robert P. Santangelo seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

H. Approving the following Building Permit Refunds:

- 1. SolarCity in the amount of \$115.08 at 20 Miles Avenue;**

Resolution No. 111-15

**File Name pw20milesavenue
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to SolarCity, for a property located at 20 Miles Avenue, Middletown, CT in the amount of \$115.08 due to cancellation of work.

- 2. SolarCity in the amount of \$571.40 at 59 Knoll Ridge Court;**

Resolution No. 112-15

**File Name pw59KnollRidgeCourt
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to SolarCity, for a property located at 59 Knoll Ridge Court, Middletown, CT in the amount of \$571.40 due to cancellation of work.

- 3. Bob Vess Building, LLC in the amount of \$357.50 for 43 Flynn Ave.;**

Resolution No. 113-15

**File Name pw43FlynnLaneRefund
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Bob Vess Building, LLC, for a property located at 43 Flynn Lane, Middletown, CT in the amount of \$357.50 due to cancellation of work.

- 4. Roberta Pinette in the amount of \$428.80 for 942 Arbutus Street;**

Resolution No. 114-15

**File Name pw942arbutusstreetrefund
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Roberta Pinette, for a property located at 942 Arbutus Street, Middletown, CT in the amount of \$428.80 due to cancellation of work.

- 5. Mary Ann Basile in the amount of \$29.52 for 234 Fowler Avenue;**

Resolution No. 115-15

**File Name pw234FowlerAve
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Mary Ann Basile, for a property located at 234 Fowler Avenue, Middletown, CT in the amount of \$29.52 due to cancellation of work.

6. Avrielle Noble in the amount of \$457.32 for 249 Chamberlain Road;

Resolution No. 116-15

**File Name pw249chamberlainroad
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Avrielle Noble, for a property located at 249 Chamberlain Road, Middletown, CT in the amount of \$457.32 due to cancellation of work.

7. Henry S. Wong in the amount of \$72.30 for 98 Black Walnut Dr.;

Resolution No. 117-15

**File Name pw98blackwalnutdr
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Henry S. Wong, for a property located at 98 Black Walnut Drive, Middletown, CT in the amount of \$72.30 due to cancellation of work.

8. Michael Archangelo in the amount of \$186.38 for 49 Ten Acre Rd;

Resolution No. 118-15

**File Name pwtenacrerodrefund
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Michael Archangelo, for a property located at 49 Ten Acre Road, Middletown, CT in the amount of \$186.38 due to cancellation of work.

9. Absolute Air Services in the amount of \$100.82 for 191 Long Hill Rd.

Resolution No. 119-15

**File Name pw191longhilloctmtg
(Approved)**

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Absolute Air Services, for a property located at 191 Long Hill Road, Middletown, CT in the amount of \$100.82 due to cancellation of work.

Councilman Carl R. Chisem reads and moves for approval the Building Permit Refunds (as listed above). Councilman James Streeto seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

I. Approving the Educational Incentive Challenge Grant programs for budget year 2015-16 as they appear in the resolution, totaling \$49,500.

Resolution No. 120-15

**File Name yseducational-incentive-award-2015-16
(AMENDED and Approved)**

WHEREAS, a powerful and growing body of evidence demonstrates that programs outside the school day keep youth out of trouble and improve their prospects for the future; and

WHEREAS, studies find that programs outside the school day improve graduation rates and academic achievement; and

WHEREAS, many extended day programs across the country are facing funding shortfalls so severe that they are being forced to close their doors and turn off their lights; and

WHEREAS, the Common Council recognized the significant need for extended day programming in Middletown by approving the inclusion of the Educational Incentive Challenge Grant initiative in the adopted budget for fiscal year 2015-16; and

WHEREAS, the Common Council approved the Challenge Grant guidelines authorizing the Youth Services Advisory Board to release a Request for Proposals and make recommendations for program funding on August 7, 2006.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the following appropriations are hereby approved:

ORGANIZATION	PROJECT	AMOUNT
Green Street Arts Center	Afterschool Arts and Science Program	\$7,900
Thurston Whitaker	The Etiquette Club	\$4,000
Cross Street Training & Academic Center, Inc.	Afterschool Tutorial Program	\$2,700
CT Cycling Advancement Program	Middletown Youth Cycling Program	\$2,500
North End Action Team (NEAT)	Hip Hop / Spoken Word Writing Group	\$4,000
Oddfellows Playhouse	Theater Explorers	\$8,700
Rushford Center	Rams in Action and Cougars in Action	\$2,500
Keigwin Middle School	Mentoring Programs	-0-
Wesleyan PS Collaborative	Prospect Math/Science	\$5,000
Total Man, Inc.	Teens of Total Man, Inc.	\$3,500
YMCA	Kid's Korner – Before and After School Programs	\$8,700
TOTAL APPROPRIATION		\$49,500

AND BE IT FURTHER RESOLVED: That the citizens of Middletown are urged to ensure that every child has access to a safe, engaging place where students extend their learning day through enrichment and academic activities by supporting programming outside the school day.

Councilman Grady L. Faulkner, Jr. reads and moves for approval the Educational Incentive Challenge Grant programs for budget year 2015-16 as they appear in the resolution, totaling \$49,500. Councilwoman Hope P. Kasper seconds the motion.

Councilman Daley moves to amend to the distribution of the \$45,000 to increase the amount to Thurston Whitaker for the Etiquette Club Project from \$2,500 to \$4,000 and to reduce the amount for Keigwin Middle School Mentoring Programs from \$1,500 to zero. I so move; it is seconded by Councilman Streeto. Councilman Faulkner states the Etiquette Club is a character building program that some of us felt was very needed in the town and it is an opportunity for this town and to also explain that the mentoring program from the Keigwin Middle School, that proposal was not put together yet so what we wanted to do was use the funds and put it in a Program all ready to go. Councilman Giuliano will not support the amendment. He is hard pressed to substitute my judgment as a Council person, for the judgment of the Youth Service Advisory

Board in coming up with these recommendations and they listened to everybody, they looked at the applications and they decided to award \$1,500 to Keigwin Middle School. I might not have been in favor of that, but once again that was the collective decision of the group and unless there is a compelling reason to deviate from the recommendations of the Board, I can't justify it. I will be voting no.

Councilman Faulkner states he did discuss this with the director and he explained that there were a couple of other members surprised that funds were put into the school mentoring program based on the presentation they made. The Chair calls for a vote on the amendment. It is eight aye votes by Council Members Serra, Bartolotta, Kasper, Santangelo, Faulkner, Chisem, Daley, and Streeto; and four nay votes by Council Members Giuliano, Russo Driska, Kleckowski, and Bauer. The Chair states we have the amendment passing with eight votes in favor and four in opposition. The Chair asks if there is discussion on the underlying resolution. Councilman Daley states he finds himself in this position often times when considering these grants we award with limited funds and more requests than we can fully fund. It is important to recognize when funding projects, we must give them adequate funds to implement a project successfully and that is a key component of the amendment that was just approved. It does not diminish the worthiness of the program at Keigwin, but it is a matter of limited funds and in order to get this etiquette club project started we need to fund it to get it started as envisioned them doing in the proposal. One of the things that he is enthusiastic about is part of their proposal is to work with Boys and Girls Clubs of America. I wanted the City to do that for many years. They have had success throughout the Country. It is unfortunate we can't do more, but the funds are limited and he recommends approval of these grants. Councilman Bauer states we do have a process and there was a dearth of questions to directors and I am surprised we made this change and we didn't have any questions about this to the relevant people who could have probably edified this completely. That is how the process should work and am disappointed there were not questions to directors. Councilman Faulkner apologizes, but there was a tremendous back up of traffic and he could not make that meeting. Councilman Serra asks if the Keigwin Mentoring Program is this part of the Chamber program. Councilman Daley states no.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

12. Mayor's Appointments. (Approved)

Long Hill Estate Authority:

Appointment of Matt Scarozzo to fill a vacancy to August 31, 2016
Appointment of Al Santostefano to fill a vacancy to August 31, 2017
Reappointment of Paul Dodge to August 31, 2018
Reappointment of John Coughlin to August 31, 2018
Reappointment of Nancy Bauer to August 31, 2018

Conservation Commission (Alternate)

Appointment of Katherine Owens as an alternate to February 15, 2019

Zoning Board of Appeals:

Reappointment of Judy Pehota to November 30, 2020

Councilman Thomas J. Serra reads and moves for approval the Mayor's Appointments. Councilman James Streeto seconds the motion.

Councilman Bauer exercises his privilege to abstain.

The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Mary A. Bartolotta, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley,

Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska; 0 nay votes by no one and 0 absent by no one. The Chair states the matter carried with 11 affirmative votes, 0 in opposition and 0 absent.

13. Contingency Fund Transfers.

(None)

14. Meeting adjourned.

Councilman David Bauer moves to adjourn the meeting. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is 10 aye votes by Councilman Thomas J. Serra, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; 0 nay votes by no one and 2 absent by Councilwoman Mary A. Bartolotta, Councilman Grady L. Faulkner, Jr. The Chair states the matter carried with 10 affirmative votes, 0 in opposition and 2 absent.

The Chair declares the meeting adjourned at 7:29 p.m.

ATTEST:

MARIE O. NORWOOD
COMMON COUNCIL CLERK